

KENSINGTON NEIGHBOURHOOD HOUSE

CODE OF CONDUCT

The adult learning and community activity environment at Kensington Neighbourhood House encourages and supports the participation of all people from diverse backgrounds.

Learning and participating is enjoyable and our aim is for everyone at the House to have an equal opportunity to learn, participate or work in a supportive and friendly environment at the house,

Individual's Rights

- Quality programs and courses.
- Adequate information on accredited and non-accredited courses and activities.
- Adequate information on the house policies and procedures regarding your rights.
- A supportive and friendly environment where you can learn, participate and achieve your goals.
- Confidentiality and privacy to be respected.
- Respect for diversity of culture, religion and opinions.
- Respect for individual needs.
- A clean and safe environment.

Individual's Responsibilities

- That you ask about any aspect of KNH procedures and policies that you maybe unsure of.
- That you respect the house's policies and procedures.
- Respect other's opinions, views, cultures and religion.
- Respect for all people's right to learn and participate.
- Courtesy towards all people involved in the house, both workers and participants regardless of ability and need.
- To ask questions regarding any aspect of the course or activity that you are unsure of.
- To participate in all aspects of the course or activities where enrolment processes are met.
- To notify the house if you are unable to attend class or activity if possible.
- An understanding and acceptance for the needs of others.
- Care for the property of others and its return when borrowed.
- Punctuality.
- Response to any reasonable instruction from a member of staff.
- Supporting the opportunities for all students
- Turning off mobile phones in the classroom or during activities as appropriate.