

Position: “Creative Art For Kids” Teacher
Permanent part-time employee
4 hours per week during school terms
Tuesday and Wednesday 3.30pm-5.30pm

Commencing 4 February 2025

Overview

Kensington Neighbourhood House (KNH) is a community-managed charity focused on advancing mental health outcomes and reducing social isolation. We provide opportunities for connection through a range of low-cost activities, social groups, volunteering roles and whole-of-family education and recreation programs. Each year we welcome more than 1,000 people through our doors. You can read more about our house here: www.kensingtonneighbourhoodhouse.com

Art Programs

KNH has been offering art classes to the community for over 20 years. We offer both adult and children’s classes. “Creative Art For Kids” runs across 4 classes, two afternoons a week. Average attendance for these classes is between 8 and 10 children. The classes are divided by age – 5 to 8 year olds and 9 to 12 year olds. All materials and art supplies are provided by KNH.

General Staff Duties:

Help maintain a warm and caring environment which encourages participants to feel safe and welcome. This includes promoting principles of equity and respect between participants, volunteers, staff and the wider community.

Specific Staff Duties:

- Prepare classroom for each session
- Provide a structured and supportive environment for participants
- Plan and deliver a series of weekly classes focusing on painting, drawing and other creative techniques. Sessions can be flexible and adjusted according to the needs and interests of the groups.
- Provide instruction in the use of different media (graphite pencils, charcoal, oil, acrylic and watercolor paints etc)
- Guide students to develop their own practice.
- Monitor art supplies and order stock as needed via the KNH Manager
- Maintain records of attendance
- Liaise with parents of participants
- Pack up and leave classroom clean and tidy

Internal Liaison and Management

- KNH Manager
- Admin staff

External Liaison

- Program participants; and parents of program participants

Key Selection Criteria

- Qualification in Fine Arts **OR** other relevant experience
- Prior experience teaching or supervising children
- Imagination, creativity and skills in a variety of art techniques.
- Excellent verbal communication skills.
- Capacity to supervise group work.
- Supportive, flexible disposition.
- The successful completion of a Working with Children Check
- Two successful referee checks
- Able to demonstrate an understanding of appropriate behaviours when engaging with children.

Desirable:

- A teaching qualification

Hours and location of work

Tuesday and Wednesday

3.30pm -5.30pm during school terms

(5-8 year olds 3.30pm – 4.15pm; 9-12 year olds 4.30pm-5.30pm)

Kensington Neighbourhood House – 89 McCracken Street, Kensington VIC 3031.

Wages and Conditions:

- This is a permanent part-time position classified under the Neighbourhood Houses and Adult Community Education Centres Agreement, Schedule 2D Tutor 1. It is paid at an above award hourly rate of \$45.00 per hour. Superannuation and leave provisions apply.
- Work hours are 4 hours per week during school terms.
- Staff are bound by the policies and procedures of the organisation as amended from time to time.

Applications

Please submit a CV which includes the contact details of at least two professional referees together with a cover letter clearly addressing the key selection criteria to Rebecca Smith - Manager, Kensington Neighbourhood House – rebecca.s@kenhouse.org.au

Applications close 11th January, 2025

Kensington Neighbourhood House is committed to the safety and wellbeing of children and young people accessing our service. We support the rights of the child and will act without hesitation to ensure a child-safe environment is maintained at all times. We also support the rights and wellbeing of our staff and volunteers and encourage their active participation in building and maintaining a secure environment for all participants.

Everyone working or volunteering at the Kensington Neighbourhood House is responsible for the care and protection of children and reporting information about child abuse.